



# ***SOUTH SHORE INTERNATIONAL COLLEGE PREP***

At SSICP we think critically, write purposefully, and apply learning in real-world situations to prepare scholars for post-secondary excellence as leaders who will impact their local and global communities.



## **ANNUAL ORGANIZATIONAL MEETING NOTICE AND AGENDA**

### **South Shore International College Prep Local School Council**

1955 E. 75th Street, Chicago, IL 60649

Annual Organizational Meeting for 2025-26 School Year

SSICP Academic Center (Library)

**Wednesday, July 2, 2025 at 4:30 PM**

**Meeting Link or dial: +1 234-901-1426 PIN: 147 364 509#**

**(only for members who cannot come in person)**

### Agenda

1. Call Meeting to Order (Principal)
2. Roll Call/Establishment of Quorum (Principal)
3. Select Temporary Chairperson for Meeting (Principal)

**Note: At this point, the Temporary Chairperson presides at a meeting until the selection of the permanent Chairperson**

4. Select Temporary Secretary for Meeting (Temporary Chairperson)
5. Approval of Agenda
6. Motion and selection of Chairperson (Temporary Chairperson)

**Note: At this point, the newly-elected Chairperson presides at the meeting and assumes his/her new duties.**

7. Motion and Selection of Secretary (Newly Elected Chairperson)

**Note: At this point, the newly-elected Secretary assumes responsibility for taking the minutes of the meeting.**

8. Motion and Selection of a Vice-Chairperson (Newly Elected Chairperson)  
**[Optional]**
9. Motion(s) and Selection of OMA/FOIA Officer(s) (Newly Elected Chairperson)  
**(Only if Office is Vacant)**
10. Set Regular Meetings Schedule for the School Year (Newly Elected Chairperson)
11. Adopt/Re-adopt Bylaws ([Review](#))  
**[Optional]**
12. Adopt/re-adopt Rules of Order ([Review Pgs. 79-81](#)) (Newly Elected Chairperson)  
**[Optional]**
13. Announce Date of First Regular Meeting
14. Public participation
15. Adjourn (Newly Elected Chairperson)



## **ADOPTING THE RULE FOR MEMBERS THAT CAN NOT BE PRESENT IN PERSON AT LSC MEETINGS**

As you are aware, members must attend ALL LSC meetings in person. Suppose your council has a member who has an emergency and can not attend in person but still wants to participate. In that case, if the council has bylaws that allow alternative participation AND a quorum of members physically present at the meeting, the council may vote to allow a member to attend by alternative means (via video/audio). For councils that do not have bylaws with this provision, the council may vote to adopt a rule that allows alternative participation at the organizational meeting (other council meetings). The item to adopt the rule must be on the organizational meeting agenda, there must be a quorum of members physically present at the meeting, and the motion must pass by a majority of the currently serving council members. The adopted rule MUST align with the Open Meetings Act. Allowable reasons for alternative member participation as outlined in the Open Meetings Act are as follows: (i) personal illness or disability; (ii) employment purposes or the business of the public body; (iii) a family or other emergency. Or unexpected childcare obligations. " The [SEE SAMPLE RULE FOR MEMBERS NOT PHYSICALLY PRESENT AT MEETINGS - HERE](#). Please note in your meeting minutes that this rule was adopted with the language.